Minutes Meeting Week 1

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| **Team Number** | 17 |
| **Names of team members present** | Sam, Adam, Will, Sarah, Ethan, Umar |
| **Meeting format** | Discord call |
| **Date and time** | Wednesday 03rd February 3pm |
| **Meeting coordinator** | Sam, adam |

**1) Matters to note from last meeting**

* Everyone given a role

**2) Issues discussed at this meeting**

* When will the designs be done
* Will we use unity
* java/python
* Gantt chart/PERT
* Differing opinions between Umar and Sarah regarding what language to use

**3) Decisions agreed at this meeting**

* Coders to decide what order they wish to code and how long will be needed for each stage
* Intending to look into the language based off of how we are going to approach it
* Agreed we will use python, TKinter , pi game
* Sam and umar will complete risk assessment
* Will and adam will complete initial design of cluedo
* Sarah and ethan will develop a list of tasks and set a time to how long they will take to complete

**4) Date of next meeting**

6th February 2021

**END**